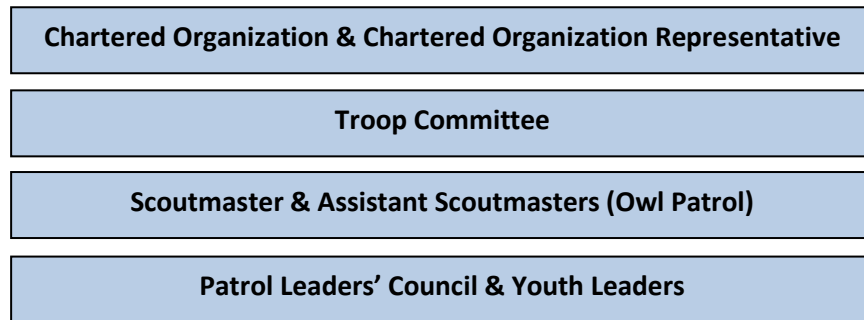


2.0 Troop Organization

The Troop 226 organization is modeled after unit organizational structures provided by the Boy Scouts of America. This section of the document provides details on the organizational structure and the roles and functions of each entity within the structure.

2.1 Organizational Structure

Within the troop there are four main organizational bodies: the Chartered Organization & Chartered Organization Representative, the Troop Committee, Scoutmasters & Assistant Scoutmasters, and the Patrol Leaders' Council & Youth Leaders. A hierarchical relationship exists between these bodies where the organization depicted below another is subordinate to the organization above (i.e., youth leadership reports to Scoutmasters who report to the committee who reports to the chartered organization).



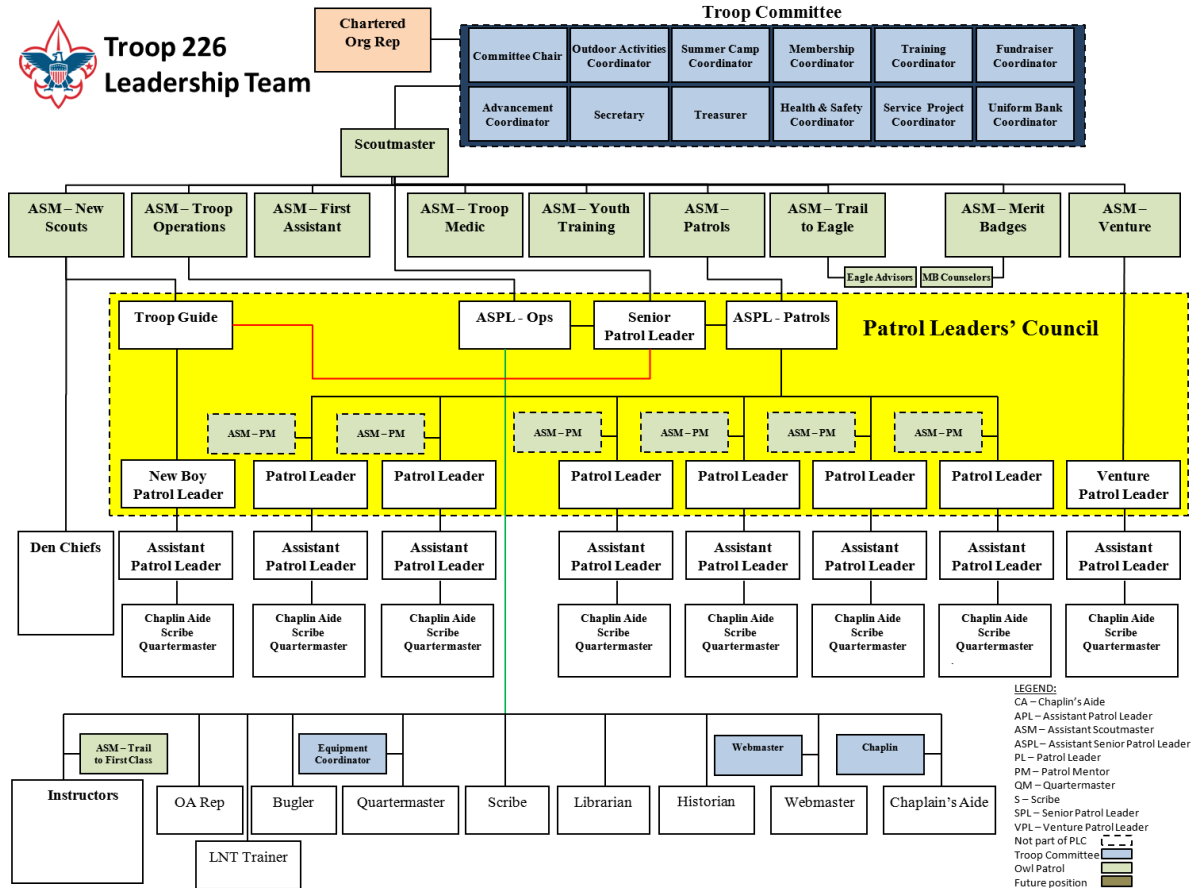
2.1.1 High Level Organizational Functions & Decision Points

The following table provides a high level view of the primary functions, key decision points, and meetings that exist within each layer of the unit organization. Strong interaction and collaboration takes place within the layers of the organizations.

	Chartered Organization & COR	Troop Committee	Scoutmaster & Assistant Scoutmasters	Patrol Leaders' Council & Youth Leaders
Primary Function	Integrate, promote and support Scouting unit within charter organization	Operational support, policy and budgetary development & compliance	Scout safety and youth leader mentoring	Program development and execution
Key Decision Points	<ul style="list-style-type: none"> Meeting location Executive Scout leaders Policy and budget approval 	<ul style="list-style-type: none"> Policy and adherence Budget and funding Adult leader approval 	<ul style="list-style-type: none"> Safety Program approval Budgetary needs Youth leader approval 	<ul style="list-style-type: none"> Troop programming Youth leader selection
Meetings	<ul style="list-style-type: none"> Monthly board meeting 	<ul style="list-style-type: none"> Monthly committee meeting 	<ul style="list-style-type: none"> Monthly Owl Patrol meeting 	<ul style="list-style-type: none"> Quarterly Courts of Honor Bi-monthly Patrol Leader's Council meeting Monthly Chaplin's Aide Council meeting Weekly troop and patrol meeting

2.1.2 Generic Organization Chart

The generic organization chart below depicts the interrelationship between the organization layers. It also provides a view of where specific leadership roles fit within the organization. The remainder of this document describes the specific functions within each organization.



2.2 Chartered Organization

A chartered organization oversees the unit and controls the program of activities to support their goals and objectives. Troop 226's chartered organization is the Plano Educational Association of Christian Homeschoolers (PEACH). PEACH provides for the troop in two key ways:

- **Select leadership.** The head of the chartered organization appoints a Chartered Organization Representative to provide leadership in the selection of a unit committee of parents and organization members that will provide overall supervision for the unit's program. The committee approves the key adult unit leaders who will work with the youth. The chartered organization representative also is a voting member of the local council and may serve as a member of the district committee.
- **Provide a meeting place and promote a good program.** The chartered organization arranges for appropriate meeting facilities for the unit and promotes through its committee the full use of the program, including outdoor experiences, advancement, recognitions, and, in particular, Scouting's values.

Learn more about PEACH at its support for Scouting at www.peachonline.org.

2.2.1 Troop Chartered Organization Representative

The Chartered Organization Representative (COR) is appointed by the head of the chartered organization, heads up the “Scouting Department” in the organization, and is a voting member of the BSA council representing the chartered organization. The COR also is a member of the district committee and liaison between the organization’s Scouting units and the resources available to these units through the district and council volunteer and professional resources.

CHARTERED ORGANIZATION REPRESENTATIVE (COR)	
Reports to	Chartered Organization
Duties	<ul style="list-style-type: none"> • Member of PEACH. • Serve as head of Boy Scout Troop 226 in PEACH. • Work with committee to select a troop Committee Chair and reviews selection with the PEACH board. • Maintains a close liaison with the troop Committee Chair and the Scoutmaster. • Help recruit other adult leaders. • Approve all adult leader applications in conjunction with the PEACH board. • Serve as liaison between the troop and PEACH. • Supervisor to the Committee Chair. • Assist with unit re-chartering. • Encourage service to the troop. • Work with PEACH to provide a meeting place for troop meetings and storage of troop equipment. • Is an active and involved member of the District Committee.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Appointed by the Chartered Organization. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Strong organizational skills. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is two (2) years.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee and PEACH.

2.3 Troop Committee

The Troop Committee is the troop's board of directors and supports the troop program. The Troop Committee is responsible for the following:

- Ensures that quality adult leadership is recruited and trained. In case the Scoutmaster is absent, a qualified assistant Scoutmaster is assigned. If the Scoutmaster is unable to serve, a replacement is recruited.
- Provides adequate meeting facilities.
- Advises the Scoutmaster on policies relating to Boy Scouting and PEACH.
- Carries out the policies and regulations of the Boy Scouts of America.
- Supports leaders in carrying out the program.
- Maintains records of troop finances and advancement.
- Obtains, maintains, and properly cares for troop property.
- Provides adequate camping and outdoor programs (minimum 10 days and nights per year).
- Serves on Boards of Review and Courts of Honor.
- Identifies and coordinates community service projects.
- Identifies and coordinates troop fundraisers.
- Supports the Scoutmaster in working with individual boys and problems that may affect the overall troop program.
- Provides for the special needs and assistance that some boys may require.
- Helps with the Friends of Scouting campaign.
- Assists the Scoutmaster with handling boy behavioral problems.

2.3.1 Troop Committee Roles & Responsibilities

Following are troop defined committee positions and corresponding duties and qualifications.

COMMITTEE CHAIR	
Reports to	Chartered Organization Representative
Duties	<ul style="list-style-type: none"> Organize the committee to see that all functions are delegated, coordinated, and completed. Encourage committee members in their roles and provide assistance when needed to ensure responsibilities are successfully accomplished. Maintain a close relationship with the Chartered Organization's Representative (COR) and the Scoutmaster. Interpret national and local policies to the troop. Ensure adherence to the Troop Operating Model and Guidelines. Prepare and communicate troop committee meeting agendas prior to monthly or special meetings. Call, preside over, and promote attendance at monthly troop committee meetings and any special meetings that may be called (following Robert's Rules of Order). Ensure troop representation at monthly roundtables. Conduct reference checks on potential troop leaders or committee members. Work with Scoutmaster and COR to secure top-notch, trained individuals for troop leadership. Arrange for charter review and re-charter annually. Plan the charter presentation. Submit new Scout and new adult leader BSA applications to council office. Support the policies of BSA and the Chartered Organization.
Qualifications	<ul style="list-style-type: none"> Devout follower of Jesus Christ. Approved by the Chartered Organization. Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start At least one year prior relevant BSA troop committee experience. Strong organizational skills. Good listening and communication skills. Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is two (2) years.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee and PEACH.

SECRETARY

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none">• Keep minutes of committee meetings.• Send a timely, electronic copy of meeting minutes to the troop.• Handle publicity such as communications regarding troop community service, special troop awards, or Eagle Scout recognition to local newspapers or PEACH newsletter.• Work with the Troop Scribe to prepare periodic electronic newsletters of troop events and activities.• Conduct the troop resource survey.• At each meeting, report the minutes of the previous meeting.
Qualifications	<ul style="list-style-type: none">• Devout follower of Jesus Christ.• Approved by the Troop Committee.• Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start• Proficient in typing or note taking.• Good written communication skills.• Good organizational skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

TREASURER	
Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Handle all troop funds. Pay bills on the recommendation of the Scoutmaster and authorization of the troop committee. • Maintain checking and savings accounts. • Keep adequate records in TroopLedger. • Promote the building of Scout accounts. • Lead in the preparation of the annual troop budget. • Serve as liaison between the troop and the district during the Friends of Scouting campaign. • Attend most troop meetings. • Keep adequate records of expenses. • Prepare monthly Scout and adult account statements. • Work with Scouts and adults to correct negative account balances. • Work with the Fundraising Coordinator to verify fundraising checks. • Work with the Fundraising Coordinator to maintain fundraising records for the purpose of calculating the division of troop and boy earnings. • Provide detailed and complete financial reporting to the committee on a monthly basis.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Detail oriented. • Prior accounting or bookkeeping experience. • Good computer skills.
Service Term	Service term is two (2) years.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

ADVANCEMENT COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Update database to reflect leadership changes after bi-annual troop elections. (February and September or as needed) • Update database monthly with Scout advancement (requirements toward rank, merit badges, leadership positions, attendance, nights camping, etc.). • Keep physical files of completed merit badge blue cards and monthly Board of Review record sheets. • Provide Scout history report for parental review. (March and October) • Upload TroopMaster data to the national BSA database. • Keep Scoutmaster informed of Scout advancement. • Create and maintain Board of Review binders. • Train committee members in conducting Board of Reviews. • Schedule monthly Board of Reviews. • Print advancement report prior to Court of Honor. • Submit advancement report to the council service center prior to a troop Court of Honor. • Secure badges and certificates from Scout shop. • Fill out rank certificates and get appropriate signatures. • Individually package merit badge patches by Scout for presentation at Court of Honor. • Coordinate non-Eagle Court of Honor receptions (decorations, food, drink, clean-up). • Report to the troop committee at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Detail oriented and good organizational skills. • Ability to interact with and encourage Scouts.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

OUTDOOR ACTIVITIES COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Ensure a monthly outdoor program. • Make reservations at desired sites. • Complete and submit tour planning worksheet and tour plan to council office 21 days prior to campout. • Keep National Camping Award log and submit for awards when appropriate. • Work with Treasurer to ensure camping fees are paid. • Create and manage Scout and adult sign-up sheets for upcoming campouts. • Coordinate transportation for monthly campouts. • Be knowledgeable in the transportation section of the Guide to Safe Scouting. • Work with Health and Safety Coordinator to ensure all Scout and adult applications and medical forms are complete. • Work with Health and Safety Coordinator to ensure a Troop Medic is designated to dispense Scout medications during troop campouts. • Work with Training Coordinator to ensure all adults have current Youth Protection Training and other training required as determined by camp activities. • Communicate riding assignments, departure details, and driving directions to the troop for monthly campouts. • Report to the Troop Committee at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Detail oriented and good organizational skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

SUMMER CAMP/HIGH ADVENTURE COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Research venues suitable for summer camp one year in advance. • Work with PLC to determine summer camp venue one year in advance. • Book reservation for summer camp one year in advance. • Create Scout and adult sign-up sheets. • Request deposit and final payment from Scouts and adults at appropriate time. • Reserve a location for overnight stay during travel to camp if required (See BSA Guide to Safe Scouting). • Coordinate swim tests for Scouts and adults. • Create individual Scout camp schedules (optional). • Work with Treasurer to submit deposit and final payment to camp. • Work with ASM – Merit Badges to coordinate merit badge registration. • Work with SPL to determine tenting assignments. • Work with Health and Safety Coordinator to ensure all Scout and adult applications and medical forms are complete. • Work with Training Coordinator to ensure all adults have current Youth Protection Training and other training required as determined by camp activities. • Determine riding assignments and current adult driver insurance information. • Communicate riding assignments, departure details, and driving directions to the troop. • Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Strong organizational skills. • Strong communication skills. • Detail oriented.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

EQUIPMENT COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none">• Supervise and help the troop procure camping equipment.• Work with the Troop Quartermaster on inventory and proper storage and maintenance of all troop equipment and trailer.• Make periodic safety checks on all troop camping gear and encourage troop in safe use of all outdoor equipment.• Frequently attend campouts.• Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none">• Devout follower of Jesus Christ.• Approved by the Troop Committee.• Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start.• Enjoy camping and familiar with camping gear.• Ability to interact with Scouts.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

ADULT TRAINING COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Ensure troop leaders and committee members have opportunities for training. • Encourage all new leaders to take Fast Start and This is Scouting training, as well as leader specific training. • Maintain calendar of upcoming council training and communicate training opportunities to the troop. • Ensure all adult leaders have current Youth Protection Training (Youth Protection Training), (renewal required every two years). • Encourage periodic junior leader training within the troop and at the council and national levels. • Work with Outdoor Activities Coordinator and Summer Camp Coordinator to ensure adults have current Youth Protection Training and activity specific training prior to campouts. • Enter completed leader and youth training in TroopMaster. • Coordinate with Scoutmaster periodic adult training modules for campouts (i.e., orienteering, first aid, Dutch oven cooking, etc.). • Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Detail oriented and strong organizational skills. • Good communication skills. • Proficient in data entry.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

HEALTH & SAFETY COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none">• Coordinate annual collection of troop medical forms during troop re-charter process.• Work with the Outdoor Activities Coordinator and Summer Camp Coordinator to ensure that all adults and Scouts attending any troop activity including high adventure and summer camp have current and proper medical forms and applications well in advance of beginning the activity.• Maintain medical form files and make available to the Scoutmaster or designated Troop Medic for all troop activities.• Ensure a Troop Medic is designated to dispense Scout medications if necessary during troop campouts.• Work with Troop Medic to ensure first aid kit is stocked.• Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none">• Devout follower of Jesus Christ.• Approved by the Troop Committee.• Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start.• Detail oriented and good organizational skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

MEMBERSHIP COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Greet visitors at troop meetings and introduce them to Scouts and adult leaders. • Prepare new member paperwork (BSA app, roster/driver information, hold harmless agreement, medical treatment authorization, medical forms). • Ensure returned registration paperwork is complete and distribute to appropriate troop coordinators. • Enter new Scout/adult information into database from BSA app, roster/driver information sheet, and medical forms. (February and September or as needed) • Verify each Scout family's personal information annually and update database with changes. (January) • Send electronic copy of troop roster to troop families. (March and October) • Work with Webmaster to maintain troop email lists (mlist, ylist, plc, owls, and committee). • Order troop activity T-shirts (a.k.a., Class B) and distribute. • Order troop number patches and distribute. • Work with the Treasurer to collect registration dues as required from new members. • Create and maintain PowerPoint presentation for new parents. • Conduct new parent training as needed. • Maintain contact with parents of new Scouts for the first few months to make sure all questions are answered and the Scout is feeling comfortable in the troop. • Establish and maintain contact with Cub Pack 226 Webelo families and leaders. • Invite Webelo Scouts to visit the troop. • Coordinate with Cub Pack leadership and Scoutmaster to ensure troop attendance at Webelo cross-over ceremony. • Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Friendly and outgoing. • Good communication skills • Detail oriented and good organizational skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

FUNDRAISING COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Coordinate annual council-sponsored popcorn fundraiser (October-November). • Coordinate annual council-sponsored discount cards fundraiser (March-April). • Enlist teams to help with each project. • Obtain proper authorizations or permits as necessary. • Coordinate with the Treasurer for the collection of all fundraising proceeds and for making any required payments to vendors. • Work with Treasurer to maintain fundraising records for the purpose of calculating the division of troop and boy earnings. • Research and develop fundraising projects for the troop and present ideas to the troop committee for approval. • Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Detail oriented and good organizational skills. • Good with numbers. • Ability to encourage and motivate Scouts.
Service Term	Service term is one (1) year.
Term Limit	<p>May serve a maximum of two (2) consecutive terms.</p> <p>Term extension must be approved by the Troop Committee.</p>

SERVICE AND CONSERVATION PROJECT COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Work with the Senior Patrol Leader (SPL) and the Patrol Leaders Council (PLC) to identify appropriate community service and conservation projects in which the troop can participate. • Coordinate at least six, 1-4 hour, troop community service and/or conservation projects per year (including Eagle projects and the annual Scouting for Food program) in conjunction with the SPL and PLC. • Work with the SPL, or his designee, to ensure proper sign-up and communication of troop community service and conservation projects. • Work with the SPL, or his designee, to ensure that at least two Youth Protection Trained adults are present at all troop community service and conservation projects (i.e., Two-deep Leadership). • Work with Scouts, as requested, to identify appropriate community service and conservation projects required for merit badges (e.g., charitable organization for Citizenship in the Community). • Work with Eagle candidates, as requested, to identify possible community service projects that could serve as appropriate Eagle projects. • Approve, in advance, Scout-initiated community service and conservation projects that a Scout or group of Scouts (patrol) wish to pursue as representatives of BSA and the troop (i.e., projects outside of scheduled troop projects). • Update the troop database to reflect the completion of service hours (needed for rank advancement, merit badge completion, or Eagle project). • Report to the Troop Committee at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Passion for community service. • Ability to interact with Scouts.
Service Term	Service term is one (1) year.
Term Limit	<p>May serve a maximum of two (2) consecutive terms.</p> <p>Term extension must be approved by the Troop Committee.</p>

CHAPLIN

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none">• Provide a spiritual tone for troop meetings and activities.• Give guidance and encouragement to the Chaplain Aide, helping him develop devotionals and Bible studies before they happen.• Ensure that the Chaplain Aide has access to appropriate devotional materials and worship music for use at troop activities.• Promote regular participation of each member in the activities of the religious organization of his choice.• Visit homes of Scouts in time of sickness or need.• Be prepared at all times to address spiritual issues and to provide spiritual guidance for scouts and leaders.• Encourage Boy Scouts to earn their appropriate religious emblems.• Report to the Troop Committee at each meeting.
Qualifications	<ul style="list-style-type: none">• Devout follower of Jesus Christ and Godly male role model.• Approved by the Troop Committee.• Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start.• Consistent personal prayer life, church membership and church attendance.• Compassionate and encouraging.• Ability to interact with Scouts.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

WEBMASTER	
Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Work with the troop youth webmaster to maintain the troop’s website. • Post current newsletters, calendars, and appropriate photos and provide links to Scout related sites. • Update PEACH calendar with current troop events. • Assure that no information is published that could present any type of security risk to members including full names and addresses, etc. • Ensure no offensive or degrading material is published. • Return correspondence as appropriate to anyone who sends inquiries to the webmaster either by way of email or guest book entries. • Work with the TroopMaster Administrator to maintain troop email lists (mlist, ylist, plc, owls, and committee). • Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • Approved by the Troop Committee. • Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start. • Proficient in web design. • Detail oriented. • Ability to interact with Scouts.
Service Term	Service term is two (2) years.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

UNIFORM BANK COORDINATOR

Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none">• Promote donation of outgrown Scout uniform pieces to the uniform bank.• Maintain and store spare uniform pieces as donated by troop Scouts.• Communicate uniform bank inventory on a quarterly basis to the troop.• Distribute uniform items as requested.• Report to the Troop Committee as needed.
Qualifications	<ul style="list-style-type: none">• Devout follower of Jesus Christ.• Approved by the Troop Committee.• Current Youth Protection Training, This is Scouting, Troop Committee Challenge Training, and Fast Start.• Good organizational skills.• Good communication skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee.

2.4 Scoutmaster & Assistant Scoutmasters (Owl Patrol)

The Scoutmaster and Assistant Scoutmasters (Owl Patrol) work with troop youth leaders to promote and execute programming that offers responsible fun and adventure, values-based character education, and training in citizenship, service, and leadership. These leaders also help prepare these young men to make ethical choices over their lifetimes by instilling in them the timeless values of the Scout Oath and Law.

The Owl Patrol:

- Uses the Gospel as the foundation for troop programming by incorporating Biblical precepts into as many Scout experiences as possible.
- Provides training and experiences for boys to discover their God-given talents and develop leadership skills.
- Promotes comradeship and encourages personal growth by ensuring quality, safe, fun, adventurous, and challenging programming.
- Provides adequate camping and outdoor programs (minimum 10 days and nights per year).
- Helps boys navigate their trail to Eagle rank through leadership, service, outdoor, advancement, and merit badge programs.
- Models and encourages Godly character, Scout Spirit, honor, discipline, citizenship, and a love for the outdoors.
- Encourages Scouts to live by the Scout Oath and Law.
- Provides adult supervision.
- Adults who camp with the troop are considered “honorary Owls” for that campout.

TEN ESSENTIALS OF SCOUTMASTERSHIP by William “Green Bar Bill” Hillcourt

- A belief in boys that will make you want to invest yourself and your time on their behalf.
- A zeal focused upon one point - the boy’s happiness through his formative years - "A happy boy is a good boy; a good boy is a good citizen."
- An immense faith in Scouting as *a proven** program that *helps** to mold our youth into fine men.
- A realization that to the boys, Scouting is a game - to you, a game with a purpose: Character building and Citizenship training.
- A knowledge that to your boys, you are Scouting. "What you are speaks so loudly that I cannot hear what you say!"
- A steadfastness of purpose to carry out a planned program with energy and perseverance, patience and good humor.
- A willingness to submerge yourself and make boy leaders lead and grow through an effective application of the Patrol Method.
- A desire to advance in Scoutmastership by making use of training offered and materials available on the subject.
- A readiness to work hand-in-hand with home, church, sponsoring institution, school, Local Council, and National Council for the good of the individual boy and the community as a whole.
- A love of the outdoors in all its phases and a vision of the hand that created it.

*(*modified from the original)*

2.4.1 Scoutmaster & Assistant Scoutmasters Roles & Responsibilities

Following are troop defined Scoutmaster and Assistant Scoutmaster (ASM) positions and corresponding duties and qualifications.

SCOUTMASTER	
Reports to	Committee Chairperson
Duties	<ul style="list-style-type: none"> • Protect and guide the image and program of the troop. • Guide the troop in a way to positively affect every youth and adult involved. • Work with other responsible adults to bring Scouting to boys. • Use the methods of Scouting to achieve the aims of Scouting. • Build a strong program by using proven methods presented in Scouting literature. • Make it possible for each Scout to experience at least 10 days and nights of camping each year. • Mentor, oversee, and provide guidance to the troop Senior Patrol Leader (SPL). • After each troop meeting and event, evaluate with the SPL and PLC how everything went, and how it could be improved – “standing leader meeting.” • Meet regularly with the Patrol Leaders' Council (PLC) for training and coordination in planning troop activities. • Follow up with the SPL to make sure all PLC decisions are delegated and completed. • Train and guide boy leaders (e.g., Troop Leadership Training). • Mentor, oversee, and provide guidance to the troop Assistant Scoutmasters (ASMs). • Delegate responsibility to ASMs so that they have a real part in troop operations. • Conduct periodic parents' sessions to share the program and encourage parent participation and cooperation. • Take part in annual membership inventory and uniform inspection, charter review meeting, and charter presentation. • Conduct Scoutmaster Conferences for all rank advancements. • Supervise troop elections and Order of the Arrow elections. • Participate in council and district events. • Attend all troop meetings, Troop Committee meetings, troop campouts, and District Roundtable meetings or, when necessary, arrange for a qualified adult substitute. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Senior Patrol Leader Handbook</i>, <i>Patrol Leader Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Troop Committee at each Committee Meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 21 years of age. • Appointed by the head of the Chartered Organization. • Abides by the Scout Oath and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leader experience.

SCOUTMASTER

	<ul style="list-style-type: none">• Strong leadership and organizational skills with evidence of the ability to plan and delegate.• Demonstrated skill and devotion in helping Scouts progress, succeed, and remain actively involved in the troop.• Ability to help boy leaders lead and make their own decisions.• Good listening and communication skills.• Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is two (2) years.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Troop Committee and PEACH.

ASSISTANT SCOUTMASTER – FIRST ASSISTANT

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Serve as acting Scoutmaster when the Scoutmaster is absent. • Help conduct Scoutmaster Conferences for all rank advancements. • Help Scoutmaster organize, delegate, and coordinate other adult leaders. • Help Scoutmaster in all areas of troop responsibilities. • Mentor, oversee, and provide guidance to troop OA Representative, Librarian, Scribe, and Historian. • Attend Patrol Leaders' Council meetings, troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Senior Patrol Leader Handbook</i>, and <i>Patrol Leader Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 21 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leader experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Demonstrated skill and devotion in helping Scouts progress, succeed, and remain actively involved in the troop. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – TROOP OPERATIONS

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Coordinate overall program for troop with Senior Patrol Leader (SPL), Patrol Leaders' Council (PLC), Owl Patrol, and adult volunteers. • Help ensure quality training and activities. • Mentor, oversee, and provide guidance to Assistant Senior Patrol Leader (ASPL) – Operations as he works with his leadership team. • After each troop meeting and event, evaluate with the SPL and PLC how everything went, and how it could be improved – “standing leader meeting.” • Accept input from all areas for improvement and help coordinate changes if needed. • Attend Patrol Leaders' Council meetings, troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Senior Patrol Leader Handbook</i>, <i>Patrol Leader Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leader experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – PATROLS

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Ensure that patrols are receiving the guidance and care they need grow and develop (i.e., access to organizational and planning tools, equipment, and information). • Mentor, oversee, and provide guidance to Assistant Senior Patrol Leader (ASPL) – Patrols as he works with Patrol Leaders. • Train, mentor, oversee, and provide guidance to ASM – Patrol Mentors as they coach their assigned Patrol Leaders. • After each troop meeting and event, evaluate with the SPL and PLC how everything went, and how it could be improved – “standing leader meeting.” • Attend Patrol Leaders’ Council meetings, troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Senior Patrol Leader Handbook</i>, <i>Patrol Leader Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leader experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – TRAIL TO FIRST CLASS

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Oversee and maintain a rolling 12-month Trail to First Class (TFC) program, led and executed by troop Instructors (during troop meeting times and campouts). • Communicate TFC program needs and achievements with Scoutmaster, Senior Patrol Leader, and Patrol Leaders' Council. • Ensure continuity of TFC program during troop meetings and campouts. • Mentor, oversee, and provide guidance to troop instructors. • Provide guidance and direction to under First Class rank Scouts, helping them obtain the rank of First Class within a 12-18 month timeframe. • Review Scout achievements and sign-off requirements for skills mastered. • Attend Patrol Leaders' Council meetings, troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Boy Scout Handbook</i>, <i>Troop Program Features: Volume I</i>, <i>Troop Program Features: Volume II</i>, and <i>Troop Program Features: Volume III</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leader experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	<p>May serve a maximum of two (2) consecutive terms.</p> <p>Term extension must be approved by the Scoutmaster and Troop Committee.</p>

ASSISTANT SCOUTMASTER – TRAIL TO EAGLE

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Coordinate and maintain a 12-month Trail to Eagle (TTE) merit badge instruction program, focused on Scouts who are First Class rank or above (especially the needs of short-term Scouts turning 18 within 36 months or less), and executed by troop Merit Badge Counselors. • Coordinate a TTE Study Hall for Scouts who are First Class rank and above to work on merit badges, making available Merit Badge Counselors as needed (runs concurrently with Trail to First Class time at troop meetings). • Provide guidance and direction to Scouts who are First Class rank or above, helping them on their trail to Eagle rank (e.g., merit badge selection, service, and leadership roles). • Mentor, oversee, and provide guidance to Life Scouts and short-term Scouts (turning 18 within 36 months or less) having the goal of achieving the Eagle rank. • Train Eagle Advisors on Troop 226 TTE processes and procedures. • Align Eagle Advisors with Life Scouts who are working on Eagle Projects. • Mentor, oversee, and provide guidance to Eagle Advisors. • Support Eagle Court of Honor planning as needed. • Attend Patrol Leaders' Council meetings, troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Boy Scout Handbook</i>, <i>Eagle Scout Rank Application</i>, and the <i>Eagle Scout Leadership Service Project Workbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, Eagle Project – Advisor and Life Scout Training, and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leader experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – NEW SCOUTS

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Maintain a good working relationship with Cub Scout feeder Packs including Pack 226. • Coordinate troop visits and Scoutmaster Conferences with packs. • Work with Troop and Pack leadership to secure Den Chiefs for Pack 226. • Participate in BSA and/or Chartered Organization youth recruiting efforts. • Communicate Troop and Pack calendars accordingly. • Attend Cub Scout Blue & Gold dinners and Webelos crossover ceremonies; coordinate responsibilities with Scoutmaster and Cubmaster. • Help Troop Guide coordinate Webelos campouts with feeder Packs. • Mentor, oversee, and provide guidance to Den Chiefs. • Mentor, oversee, and provide guidance to Troop Guide and new-Scout Patrol Leader to help deliver the troop program to new Scouts (often 11- and 12-year-olds) entering the troop. • Attend Patrol Leaders' Council meetings, troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Boy Scout Handbook</i>, and <i>Den Chief Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, and Wood Badge Training (preferred). • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – MERIT BADGES

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Work with the Scoutmaster and Assistant Scoutmaster – Trail to Eagle on troop merit badge program needs. • Recruit Merit Badge Counselors for the troop and maintain a current counselor listing. • Provide merit badge applications (a.k.a., blue cards) to Scouts as requested, ensuring cards are signed by the unit leader (i.e., Scoutmaster). • Work with Troopmaster Administrator to update and maintain merit badge completion records within troop database. • Mentor, oversee, and provide guidance to Merit Badge Counselors. • Ensure Merit Badge Counselors have current training credentials as required (e.g., shooting sports, aquatics, climbing, etc.) in coordination with the troop Adult Training Coordinator. • Ensure Merit Badge Counselors fill out and submit proper counselor applications. • Communicate and coordinate local and summer camp merit badge program opportunities (e.g., district merit badge colleges). • Attend troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Boy Scout Handbook</i>, and <i>Boy Scouts Requirements</i> publication. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, Merit Badge Counselor Training, and Wood Badge Training (preferred). • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – YOUTH TRAINING

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Develop and maintain Troop Leadership Training (TLT) materials and content that provides training for every youth leadership role (i.e., Patrol Leaders' Council roles, in-patrol leaders, and cross-troop positions). • Coordinate and assist the Scoutmaster and Senior Patrol Leader (SPL) with conducting TLT for newly elected and appointed troop leaders. • Ensure Den Chiefs have taken district-led Den Chief Training. • Encourage youth leaders to attend council-led National Youth Leadership Training (NYLT) and national-led National Advanced Youth Leadership Experience (NAYLE). • In coordination with the TroopMaster Administrator, update and maintain youth training records within troop database. • Attend troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Senior Patrol Leader Handbook</i>, <i>Patrol Leader Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, and Wood Badge Training (preferred). • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

ASSISTANT SCOUTMASTER – PATROL MENTOR

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Attend patrol meetings regularly, but stay in the background to build up the prestige of the Patrol Leader. • Provide needed adult supervision for the patrol’s outdoor program. • Meet with assigned Patrol Leaders on a regular basis to encourage, counsel, and help remove barriers where possible. • Hold Patrol Leader accountable for his role and responsibilities within the troop (i.e., attendance at Patrol Leaders’ Council, patrol status reporting, advancement progress for patrol, troop and patrol meeting plans, and camping plans). • Assist and provide, when necessary, the tools needed for planning the patrol or troop meetings (e.g., equipment, meeting templates, etc.). • Follow BSA Guide to Safe Scouting –Two-deep Leadership in an open environment with others present. • Encourage Patrol Leader to set goals, build relationships within his patrol, and strive for National Honor Patrol Award • Follow up to assure the Patrol Leader is making phone calls, etc. • Check all patrol menus at least one week prior to activity. • Attend troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Patrol Leader Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 18 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, and Wood Badge Training (preferred). • At least one year prior relevant BSA troop/pack leadership experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	<p>May serve a maximum of two (2) consecutive terms.</p> <p>Term extension must be approved by the Scoutmaster and Troop Committee.</p>

ASSISTANT SCOUTMASTER – VENTURE

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Work with the Venture Patrol Leader in delivering a high adventure and sports program for the Venture patrol, whose members are 13+ and of higher rank. • Ensure patrol programming (within and outside troop program) has emphasis on high adventure and sports to help provide team-building opportunities, new meaningful experiences, practical leadership application, and lifelong memories to young adults. • Help and encourage Venture patrol to lead - to plan, make decisions, and carry out a program of activities over an extended period. • Work with the Venture patrol to provide activities that are interdependent group experiences in which success is dependent on the cooperation of all. • Ensures that activities are conducted within BSA safety guidelines and requirements. • Attend troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, <i>Patrol Leader Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 21 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Venturing Youth Protection Training, This is Scouting, Crew Advisor Training, Introduction to Outdoor Leadership Skills Training, Powder Horn Training (preferred) Training, and Wood Badge Training (preferred). • At least one year prior relevant BSA troop leadership experience. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	<p>May serve a maximum of two (2) consecutive terms.</p> <p>Term extension must be approved by the Scoutmaster and Troop Committee.</p>

ASSISTANT SCOUTMASTER – TROOP MEDIC

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Serve as a health information resource for troop members. • Ensure troop first aid supplies are stocked and in date. • Manage and ensure the confidentiality of youth and adult medical records on troop outings. • Monitor the medical effects of environmental conditions on scouts and adults during outings - including considerations such as sleep deprivation, nutritional status, and heat and cold stress. • Provide or oversee field medical treatment to troop members injured or taken ill while engaged in a troop outing. • Ensure that troop members are afforded the best possible treatment and are transferred in a timely manner to an appropriate level of care. • Ensure the transfer of information to appropriate medical personnel to save valuable time during the treatment of injury and illness. • Attend troop meetings, troop campouts, and District Roundtable meetings. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Scoutmaster Handbook</i>, and <i>Boy Scout Handbook</i>. • Report to the Owl Patrol at each meeting.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 21 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, This is Scouting, Scoutmaster Training, Introduction to Outdoor Leadership Skills Training, Wilderness First Aid Training, and Wood Badge Training (preferred). • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is two (2) years.
Term Limit	May serve a maximum of two (2) consecutive terms. Term extension must be approved by the Scoutmaster and Troop Committee.

EAGLE ADVISOR

Reports to	Assistant Scoutmaster – Trail to Eagle
Duties	<ul style="list-style-type: none"> • Primary source of information, advice, and guidance for Eagle candidate. • Help the Scout understand all facets of the Eagle requirements, including selection, planning and executing his Eagle service project. • Monitor the Scout’s progress in all requirements. • Meet weekly with Eagle candidate to encourage, counsel, and clear obstacles where possible. • Guide Eagle candidate through Eagle project and application process. • Ensure Eagle candidate is compliant with Eagle paperwork requirements, assist with procurement of approvals, and help remove barriers where possible. • Communicate with Eagle candidate parents on progress and needs. • Read and be familiar with the <i>Guide to Safe Scouting</i>, <i>Eagle Scout Leadership Service Project Workbook</i>, <i>Eagle Scout Application</i>, and <i>Boy Scout Handbook</i> (section on Eagle rank). • Report to the Assistant Scoutmaster – Trail to Eagle regularly.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ and Godly male role model. • An American citizen at least 21 years of age. • Appointed by the Scoutmaster and approved by the Troop Committee. • Abides by the Scout Oath and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training and Eagle Project – Advisor and Life Scout Training. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and Troop Committee.</p>

MERIT BADGE COUNSELOR

Reports to	Assistant Scoutmaster – Merit Badges
Duties	<ul style="list-style-type: none"> • Ensure that a Scout has a unit leader signed merit badge application (a.k.a., blue card) prior to working on the merit badge. • Teach and mentor the Scout as he works on a merit badge and learns by doing. • Stimulate the Scout's interest by showing him something related to the merit badge subject, but don't overwhelm him; remember, he is probably a beginner. • Carefully review each requirement starting with easy skills or questions and encourage practice. • Insist that the Scout do exactly what the requirements specify. Many of the requirements involve hands-on activities that call for a Scout to show or demonstrate, make, list, discuss, collect, identify, and label—and he must do just that. • Don't make the requirement more difficult—or any easier—than stated. A Scout may undertake more activities on his own initiative, but he can't be required to. • During testing, the Scout might need help in a particular area or with a certain skill and may need to be retested later to ensure the requirement has been fulfilled. • Encourage self-evaluation and self-reflection, and establish an atmosphere that encourages the Scout to ask for help. • Take a genuine interest in the Scout's projects and encourage completion. • Ensure Scouts fulfill the requirements on their own. • Encourage Scouts to use and complete available merit badge worksheets. • Read and be familiar with the <i>Guide to Safe Scouting</i> and appropriate merit badge pamphlet. • Report to the Assistant Scoutmaster – Merit Badges regularly.
Qualifications	<ul style="list-style-type: none"> • Devout follower of Jesus Christ. • At least 21 years of age. • Approved by the Troop Committee. • Abides by the Scout Oath or Promise and the Scout Law. • Subscribes to the precepts of the BSA Declaration of Religious Principle. • Respects and obeys the laws of the United States of America. • Current Youth Protection Training, Merit Badge Counselor Training and other training credentials as required (e.g., shooting sports, aquatics, climbing, etc.). • Expertise in the subject matter counseling in. • Strong leadership and organizational skills with evidence of the ability to plan and delegate. • Ability to help boy leaders lead and make their own decisions. • Good listening and communication skills. • Good collaboration, teambuilding, and conflict resolution skills.
Service Term	Service term is one (1) year.
Term Limit	No maximum. Must renew Merit Badge Counselor status each year.

2.5 Youth Leadership Team

The Youth Leadership team is at the heart of what Boy Scouts is about. In the words of Robert Baden-Powell, “The object of the patrol method is not so much saving the Scoutmaster trouble as to give responsibility to the boy.” It is in this model that boys of today test their wings for leadership positions they will hold as adults. Scouts learn by doing, and what they do is lead their patrols and troop. The boys themselves develop the troop’s program, and then take responsibility for figuring out how they will achieve their goals.

There are multiple groups of Scout leaders within the troop model:

- **Senior Leadership Team** – This team is made up of the Senior Patrol Leader, Assistant Senior Patrol Leaders, and Troop Guides. These boys provide the most senior leadership within the troop. They are not formally in a patrol, but are informally known as the “Trailblazer Patrol.” They camp as a patrol and share meals with the Owl Patrol. The Scoutmaster guides and coaches the Senior Patrol Leader.
- **Patrol Leaders’ Council (PLC)** – The PLC, under the guidance of the Scoutmaster, plans and runs the troop’s program and activities and gives long-range direction through development of the troop’s program calendar. The PLC is led by the Senior Patrol Leader, and its voting members, which include the Senior Leadership Team and Patrol Leaders. Other troop leaders attend the bi-monthly PLC but cannot vote including the Troop Scribe, Troop Quartermaster, Order of the Arrow Troop Representative, and Assistant Patrol Leaders (can vote when acting as Patrol Leader).
- **Patrols** – Patrols are the building block of the troop. Led by the Patrol Leader, a patrol is a small group of boys (8-10 boys) who are more or less similar in age, development, and interest. Each patrol has its own leadership team including the Patrol Leader, Assistant Patrol Leader, Patrol Quartermaster, Patrol Chaplain’s Aide, and Patrol Scribe. Patrols have weekly patrol meetings and are encouraged to participate in patrol activities outside of the troop, once approved by the Scoutmaster. The Assistant Senior Patrol Leader – Patrols guides and coaches Patrol Leaders.
- **Troop Leadership Team** – This team is made up multiple troop level leadership positions that help make the troop go. These positions include the Troop Bugler, Troop Quartermaster, Troop Scribe, Troop Historian, Troop Librarian, Troop Instructors, Troop Chaplain Aide, Troop Webmaster, Order of the Arrow Troop Representative, Leave No Trace Trainer, and Den Chiefs. The Assistant Senior Patrol Leader – Operations guides and coaches these positions.
- **Chaplain’s Aide Council (CAC)** – The CAC is made up of the Troop Chaplain and the Patrol Chaplains, and is guided by the adult Troop Chaplain. The CAC meets once a month to discuss the spiritual needs of the troop and provides prayer for the troop’s leadership team and Scouts.

The adult leaders of the troop, led by the Scoutmaster, have the responsibility to train boy leaders to run the troop by providing direction, coaching, and support. The boys will make mistakes now and then and will rely upon adult leaders to guide them. But only through real hands-on experience as leaders can boys learn to lead.

2.5.1 Youth Leadership Team Roles & Responsibilities

Following are troop defined Youth Leadership Team positions and corresponding duties and qualifications.

SENIOR PATROL LEADER	
Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Member of the "Trailblazer Patrol." • Run all troop meetings, events, activities, and the annual program planning conference (in an orderly and timely manner). • Chair meetings of the Patrol Leaders' Council, including the standing Patrol Leaders' Meeting after troop meetings. • Appoint troop members to serve in the troop's other youth leader positions (with the advice and counsel of the Scoutmaster). • Set goals for the troop, with the advice and counsel of the Scoutmaster. • Delegate duties and responsibilities to other youth leadership. • Assist the Scoutmaster with troop leadership training. • Sign-off Scout requirements in their handbook up through First Class rank. • Maintain a minimum attendance rate of 75% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Senior Patrol Leader Handbook</i> and <i>Troop Program Features: Volume I, Troop Program Features: Volume II, and Troop Program Features: Volume III</i>. • Report to the Scoutmaster regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster to run for leadership position. • Must have earned the rank of Life or Eagle. • Must be at least 14 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must obtain the majority vote for leadership position during troop elections. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and by the Scouts in the troop through the receipt of the majority vote during troop elections.

ASSISTANT SENIOR PATROL LEADER – OPERATIONS

ASSISTANT SENIOR PATROL LEADER – OPERATIONS

Reports to	Senior Patrol Leader
Duties	<ul style="list-style-type: none"> • Member of the “Trailblazer Patrol.” • Serve as acting Senior Patrol Leader when the Senior Patrol Leader is absent as directed by the Senior Patrol Leader or Scoutmaster. • Help Senior Patrol Leader organize, delegate, and coordinate other youth leaders. • Help Senior Patrol Leader in all areas of troop responsibilities as directed. • Train, mentor, oversee, and provide guidance to troop Instructors, Leave No Trace Trainer, OA Representative, Bugler, Quartermaster, Librarian, Scribe, Webmaster, Chaplain’s Aide, and Historian. • Coordinate non-Eagle Court of Honor programs, scripts, volunteers, rehearsals, etc. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders’ Council meetings, troop meetings, and troop campouts. • Function as a voting member of the Patrol Leaders' Council. • Delegate duties and responsibilities to other youth leadership. • Sign-off Scout requirements in their handbook up through First Class rank. • Maintain a minimum attendance rate of 75% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Senior Patrol Leader Handbook</i>. • Report to the Senior Patrol Leader regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of Life or Eagle. • Must be at least 14 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

ASSISTANT SENIOR PATROL LEADER – PATROLS

Reports to	Senior Patrol Leader
Duties	<ul style="list-style-type: none"> • Member of the “Trailblazer Patrol.” • Serve as acting Senior Patrol Leader when the Senior Patrol Leader is absent as directed by the Senior Patrol Leader or Scoutmaster. • Help Senior Patrol Leader organize, delegate, and coordinate other youth leaders. • Help Senior Patrol Leader in all areas of troop responsibilities as directed. • Train, mentor, oversee, and provide guidance to Patrol Leaders. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders’ Council meetings, troop meetings, and troop campouts. • Function as a voting member of the Patrol Leaders' Council. • Delegate duties and responsibilities to other youth leadership. • Sign-off Scout requirements in their handbook up through First Class rank. • Maintain a minimum attendance rate of 75% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Senior Patrol Leader Handbook</i>. • Report to the Senior Patrol Leader regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of Life or Eagle. • Must be at least 14 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.</p>

TROOP GUIDE

Reports to	Senior Patrol Leader
Duties	<ul style="list-style-type: none"> • Member of the “Trailblazer Patrol.” • Train, mentor, oversee, and provide guidance to New Scout patrol. • Help Scouts meet advancement requirements through First Class. • Advise New Scout patrol leader on his duties and responsibilities at Patrol Leaders' Council meetings. • Guide new Scouts through early troop experiences to help them become comfortable in the troop and the outdoors. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders' Council meetings, troop meetings, and troop campouts. • Function as a voting member of the Patrol Leaders' Council. • Sign-off Scout requirements in their handbook up through First Class rank. • Maintain a minimum attendance rate of 75% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Senior Patrol Leader regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 13 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

TROOP QUARTERMASTER

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Keep a current inventory of troop equipment and ensure it is in good condition. • Work with the patrol quartermasters as they check out equipment and return it. • Work closely with the Troop Equipment Coordinator. • Provide instruction in the proper use and maintenance of equipment. • Keep troop trailer and equipment well organized and maintained. • Coordinate the loading and unloading of equipment during campouts and actives. • At the end of his term, passes all relevant records, material, information and advice to the new Quartermaster. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders’ Council meetings, troop meetings, and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly on equipment in need of replacement or repair.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.</p>

TROOP SCRIBE

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Attend and keep a log of Patrol leaders' Council Meetings, communicating minutes to the Troop Committee, the Owl Patrol, the Patrol Leaders' Council, and other scouting parents. • Record attendance (with help from Assistant Patrol Leaders). • Assist Troop Committee members responsible for finance, records, and advancement. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders' Council meetings, troop meetings, and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Patrol Leaders' Council regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

ORDER OF THE ARROW TROOP REPRESENTATIVE

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Serves as a communication link between the lodge or chapter and the troop. • Encourages year round and resident camping in the troop. • Encourages older Scout participation in high adventure programs. • Encourages Scouts to actively participate in community service projects. • Assists with leadership skills training in the troop. • Encourages Arrowmen to assume leadership positions in the troop. • Encourages Arrowmen in the troop to be active participants in the lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members. • Work with the Troop Service and Conservation Project Coordinator to make service projects available for the troop to actively participate in. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders' Council meetings, troop meetings, and troop campouts. • Attend lodge or chapter meetings. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law and OA Obligation. • Read and be familiar with the <i>Boy Scout Handbook</i> and <i>Order of the Arrow Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must be a current member of the Order of the Arrow. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

TROOP HISTORIAN

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Collect and preserve troop photographs, news stories, trophies, flags, scrapbooks, awards and other memorabilia. • Collect and organize information about former Scouts and leaders. • Take pictures at troop meetings and activities. • Gather pictures and facts about past activities of the troop and keep them in scrapbooks, wall displays, on the troop website, or information files. • Work with Troop Webmaster to help place photographs on troop website. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

TROOP LIBRARIAN

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Oversee the care and use of troop books, pamphlets, magazines, audiovisuals, and merit badge counselor lists. • Establish and maintain a troop library. • Keep records on literature owned by the troop. • With Troop committee approval, add new or replacement items as needed. • Have literature available for borrowing at troop meetings. • Keep a system to check literature in and out. • Follow up on late returns. • Suggest the acquisition of new literature. • Report needs to repair or replace any current holdings. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

TROOP INSTRUCTOR

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Instruct Scout skills as needed within the troop or patrols – aquatics, backpacking, boating, camping, citizenship, cooking, emergency preparedness, first aid, hiking, nature, orienteering, physical fitness, pioneering, wilderness survival, winter camping, etc. • Prepare well in advance for each teaching assignment. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Sign-off Scout requirements in their handbook up through First Class rank. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i> and <i>Fieldbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 13 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Proficient in Scouting skills. • Ability to teach others. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.</p>

TROOP LEAVE NO TRACE TRAINER

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Instruct troop on the principles of Leave No Trace. • Help troop improve their outdoor ethics and skills. • Help troop prevent avoidable impacts and minimize unavoidable impacts when using the outdoors. • Complete the Leave No Trace Trainer training course. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the “Leave No Trace Guidelines”, <i>Boy Scout Handbook</i> and <i>Fieldbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 13 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Proficient in Scouting skills. • Ability to teach others. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

TROOP CHAPLAIN AIDE

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Encourage scouts to participate in the observance of Scout Sunday (Sunday that falls before February 8th, anniversary of Scouting). • Keep troop leaders apprised of religious holidays when planning activities. • Guide Patrol Chaplain's Aides and preside over Chaplain's Aide Council. • Assist Chaplain or religious coordinator in meeting the religious needs of troop members while at activities. • Lead a prayer and short scripture reading/devotional at the beginning of each troop meeting. • Encourage troop saying grace at meals while camping or on activities. • Tell troop members about religious emblem program. • Preside over opening and closing prayer at troop meetings. • Lead Bible-based devotionals at a Scouts Own Service or Vespers during campouts. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Must be consistent in demonstrating Duty to God. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.</p>

TROOP WEBMASTER

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Maintain the troop’s website, in coordination with the adult Troop Webmaster. • Make sure that information posted on the troop website is correct and up-to-date. • Make sure that members’ and leaders’ privacy is protected. • Assist adult Webmaster to ensure troop website projects a positive image of the troop and of Boy Scouting. • Coordinate with, and instruct the Scribe and Historian on posting material to the troop website, and assist with training sessions on use of site tools as needed. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle. • Must be at least 12 years of age. • Must be appointed by the Senior Patrol Leader. • Strong computer skills. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.</p>

TROOP BUGLER

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Actively work on Bugler merit badge. • Sound “Taps”, “Assembly” and “Reveille” at troop camp-outs. • Sound “Assembly” at weekly meetings. • Learn “To the Colors” and “Retreat” for playing at flag ceremonies. • Organize and play with Troop Bugle Corp at special events/programs. • Maintain sheet music folder of bugle calls and patriotic music. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must be appointed by the Senior Patrol Leader. • Ability to play or desire to learn to play bugle or equivalent instrument. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

DEN CHIEF

Reports to	Assistant Senior Patrol Leader – Operations
Duties	<ul style="list-style-type: none"> • Work with a den of Cub Scouts or Webelos and their adult leaders. • Take part in den meetings. • Encourage Cub Scout and Webelos advancement. • Serve as the activities assistant at den meetings and field activities. • Meet regularly with the Den Leader to review the den and pack meetings' plans. • If serving as a Webelos Den Chief, prepare the boys to join Boy Scouting. • Project a positive image of Boy Scouting. • Complete Den Chief training course. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i> and <i>Den Chief Handbook</i>. • Report to the Assistant Senior Patrol Leader – Operations regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster and pack Cubmaster. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and Cubmaster.

JUNIOR ASSISTANT SCOUTMASTER

Reports to	Scoutmaster
Duties	<ul style="list-style-type: none"> • Under the Scoutmaster's guidance, provide support and supervision to the troop's boy leaders. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Sign-off Scout requirements in their handbook up through First Class rank. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i> and <i>Scoutmaster Handbook</i>. • Report to the Scoutmaster regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of Eagle. • Must be at least 16 years of age. • Must have held a prior leadership position in the troop for at least six months. • Must be appointed by the Senior Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Senior Patrol Leader.

PATROL LEADER

Reports to	Assistant Senior Patrol Leader – Patrols
Duties	<ul style="list-style-type: none"> • Represent the patrol at all Patrol Leaders’ Council meetings and the annual program planning conference. • Keep patrol members informed of decisions made by the Patrol Leaders’ Council. • Play a key role in planning, leading, and evaluating patrol meetings and activities. • Promote patrol spirit (i.e., patrol flag, yell, cheer, chuckbox, etc.). • Help the patrol prepare to participate in troop activities. • Learn about the abilities of other patrol members and fully involve them in patrol and troop activities by assigning them specific tasks and responsibilities. • Attend troop leadership training and continue to work on advancement. • Encourage patrol members to complete their own advancement requirements. • Recruit new members to maintain a full patrol. • Expect the best from yourself and others. • Work with others in the troop to make the troop go. • Solicit ideas and concerns from patrol members so they have input in the planning and operation of the patrol. • Plan and lead patrol meetings and activities. • Attend Patrol Leaders’ Council meetings, troop meetings, and troop campouts. • Function as a voting member of the Patrol Leaders' Council. • Sign-off Scout requirements in their handbook up through First Class rank, if Patrol Leader is First Class rank or above. • Maintain a minimum attendance rate of 75% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Patrol Leaders Handbook</i> and <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Patrols regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of First Class, Star, Life or Eagle (unless in new Scout patrol). • Must obtain the majority vote for leadership position during patrol elections. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and by the boys in the patrol through the receipt of the majority vote during patrol elections.</p>

ASSISTANT PATROL LEADER

Reports to	Patrol Leader
Duties	<ul style="list-style-type: none"> • Serve as acting Patrol Leader when the Patrol Leader is absent as directed by the Patrol Leader, Senior Patrol Leader, or Scoutmaster. • Help Patrol Leader organize, delegate, and coordinate other youth leaders. • Help Patrol Leader in all areas of troop responsibilities as directed. • Assist the scribe in keeping current attendance advancement records of patrol members. • Expect the best from yourself and others. • Work with others in the troop to make the troop go. • Attend troop leadership training and continue to work on advancement. • Attend Patrol Leaders' Council meetings, troop meetings, and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Patrol Leaders Handbook</i> and <i>Boy Scout Handbook</i>. • Report to the Patrol Leader regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of Second Class, First Class, Star, Life or Eagle (unless in new Scout patrol). • Must be appointed by the Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Patrol Leader.

PATROL CHAPLAIN AIDE

Reports to	Patrol Leader
Duties	<ul style="list-style-type: none"> • Encourage scouts to participate in the observance of Scout Sunday (Sunday that falls before February 8th, anniversary of Scouting). • Assist Chaplain or religious coordinator in meeting the religious needs of patrol members while at activities. • Encourage patrol saying grace at meals while camping or on activities. • Tell patrol members about religious emblem program. • Preside over opening and closing prayer at patrol meetings. • Attend Chaplain’s Aide Council. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Patrol Leader regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must be appointed by the Patrol Leader. • Must be consistent in demonstrating Duty to God. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Patrol Leader.</p>

PATROL SCRIBE

Reports to	Patrol Leader
Duties	<ul style="list-style-type: none"> • Attend and keep a log of patrol meetings, communicating minutes to the patrol members, Patrol Mentor, and patrol parents. • Record attendance (with help from Assistant Patrol Leaders). • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Patrol Leader regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must be appointed by the Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Patrol Leader.</p>

PATROL QUARTERMASTER

Reports to	Patrol Leader
Duties	<ul style="list-style-type: none"> • Keep a current inventory of patrol equipment and ensure it is in good condition. • Work with the Troop Quartermaster to check out equipment and return it. • Provides instructions in the proper use and maintenance of equipment. • At the end of his term, passes all relevant records, material, information and advice to the new Patrol Quartermaster. • Attend troop leadership training and continue to work on advancement. • Attend troop meetings and troop campouts. • Maintain a minimum attendance rate of 60% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Boy Scout Handbook</i>. • Report to the Patrol Leader regularly on equipment in need of replacement or repair.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must be appointed by the Patrol Leader. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun.
Service Term	Service term is six months.
Term Limit	No maximum. Term extension must be approved by the Scoutmaster and must be appointed or re-appointed by the serving Patrol Leader.

VENTURE PATROL LEADER

Reports to	Assistant Scoutmaster – Venture
Duties	<ul style="list-style-type: none"> • Represent the patrol at all Patrol Leaders’ Council meetings and the annual program planning conference. • Keep patrol members informed of decisions made by the Patrol Leaders’ Council. • Play a key role in planning, leading, and evaluating patrol meetings and activities. • Help the patrol prepare to participate in troop activities. • Learn about the abilities of other patrol members and fully involve them in patrol and troop activities by assigning them specific tasks and responsibilities. • Attend troop leadership training and continue to work on advancement. • Work with others in the troop to make the troop go. • Provide leadership for the selected high-adventure activities or sports. • Locate and secure resources necessary for the Venture patrol activities. • Attend Patrol Leaders’ Council meetings, troop meetings, and troop campouts. • Function as a voting member of the Patrol Leaders' Council. • Maintain a minimum attendance rate of 75% for troop meetings, events, and activities (coordinate back-up leader when absent). • Devote time necessary to be an effective leader. • Wear the scout uniform correctly. • Set a good example. • Show Scout spirit. • Live by the Scout Oath and Law. • Read and be familiar with the <i>Patrol Leaders Handbook</i> and <i>Boy Scout Handbook</i>. • Report to the Assistant Senior Patrol Leader – Patrols and Assistant Scoutmaster – Venture regularly.
Qualifications	<ul style="list-style-type: none"> • Must have the approval of the Scoutmaster. • Must have earned the rank of Star, Life or Eagle. • Must be at least 13 years of age. • Must obtain the majority vote for leadership position during patrol elections. • Strong leadership and organizational skills with evidence of the ability to keep word, be fair, communicate, plan, be flexible, delegate, give praise, and have fun. • National Youth Leadership Training (NYLT) is a plus.
Service Term	Service term is six months.
Term Limit	<p>No maximum.</p> <p>Term extension must be approved by the Scoutmaster and by the boys in the patrol through the receipt of the majority vote during patrol elections.</p>